

# **SOLICITATION SIGNATURE PAGE**

(Please attach to Goal Setting Worksheet and API Recommendation Form)

Presented at GSC Meeting: 08/06/2025

Risk Management/Worke	ers' Comp. & Occ. Health
Project Name/Number Firefighter Cancer Insura	ance 25-055/JS
Harry George Contract Manager	
561-233-5417 hgeorge	
8/18/2025 Estimated Date of Advertising Estimated Date of Advertising	2.5 Million/5 years stimated Dollar Value of Project
Type of SolicitationRFP Insurance Services	S
DEPARTMENT/DIVISION/OFFICE	SIGNATURE AND DATE
Originating Department/Division	Jul 2 7/11/25
Department/Division Director	Thy Neutra 11825
OEBO	Luy Neutra 1/18/25
Goal Setting Committee Chairperson	



# **Solicitation Review and API Recommendation**

Department/Division Risk Management/Workers' Comp. & Occ Health								
Project Name/Number Firefighter Cancer Insurance 25-055/JS								
Contract Manager Harry George								
Phone/e-Mail_561-233-5417 hgeorge@pbc.gov								
Estimated Date of Advertising 8/18/2025 Estimated Dollar Value of Project 2.5 Mill/5 yrs.								
Type of Solicitation RFP Insurance Services								
The following steps have been taken in the review of the scope of services and terms:								
EARLY/FORMAL REVIEW*								
A review of the Terms and Conditions of the solicitation and contract has been reviewed and removed any language or conditions that may adversely impact SBE firms to respond.								
Special contract requirements are included due to the following:								
This solicitation has been reviewed to identify opportunities for De-Bundling or Aggregating to increase competition among SBE firms.								
This solicitation review has considered and determined this contract is sized to maximize SBE participation in the bidding process. The following steps were taken:								

	The following opportunities have been combined to increase the competition among SBE firms:
	The selection criteria will not unnecessarily restrict competition or adversely impact the ability for SBE firms to respond or participate as subcontractors. The following steps were taken:
<b>V</b>	The project will be advertised for a minimum of 30 days unless where practical or for a longer period if required by state law.
<b>V</b>	Researched relative availability for the particular good or service at the prime and subcontractor levels.
<b>V</b>	Consult with department management on which API will create maximum opportunity for SBE firms or prepare Waiver.
~	Complete Goal Setting form with backup documentation.
	The originating department has determined there are no SBE subcontracting opportunities and have included documentation associated with the $\underline{\text{No API}}$ recommendation on the Goal Setting Worksheet.
/	Forward to the OEBO for review.
	If the OEBO agrees, submit to the Purchasing or Originating Department.
	If the OEBO disagrees, change and submit to Purchasing or Originating Department.

# **MANDATORY REVIEW**

Complete Department Goal Setting Form, attach to Solicitation Document and forward to the OEBO for the Goal Setting Committee.

<sup>\*</sup>A Solicitation Signature Page should be attached and signed at each step of the review process.

# **GOAL SETTING**

#### Project Summary Worksheet Availability Adjustment/Weighting

This form has been modified subject to Emergency Ordinance 2025-014 approved on June 3, 2025, by the Board of County Commissioners

ORIGINATING DE	EPARTMEN	T:	Risk Management							DATE:	July 3, 2025
SOLICITATION N	AME:	Firefighter	Cancer Ins	urance						PROJECT No.	25-055/JS
TYPE OF SOLICIT	PE OF SOLICITATION: RFP CATEGORY: NON-CO										
SCOPE OF PROJECT:											
The contract is fo	or an insur	er to provid	e firefighte	r cancer ins	surance cove	erage in acc	ordance wit	h FS 112.1816	. The Intent o	f the RFP is to ider	ntify a single full-service
•	•			,	U					under the direction	
County Risk Man	nagement i	n cooperation	on/conjunc	tion with P	alm Beach C	County Fire I	Rescue. We	are seeking a	24 month init	ial term with 3 (1)	year renewals.
COMMODITY										ESTIMATED	PERCENTAGE OF
CODE	PRIMARY [	DISCIPLINE/	TRADE DES	CRIPTION						COST	PROJECT COST
95352	Insurance a	and Insuran	ce Services	(Not Other	rwise Classif	ied)				\$ 500,000.00	100.00%
											0.00%
											0.00%
											0.00%
											0.00%
											0.009
											0.00%
											0.009
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										¢500,000,00	0.00%
43/44/4 4 54/473/										\$500,000.00	100.00%
AVAILABILITY								1		1	1
_					RACE/E	THNICITY				TOTAL FIRM	PERCENT OF WORK
COMMODITY	SBE	<del>WBE</del>	<del>M/WBE</del>	AABE	NABE	HABE	ABE	<del>Total</del> <del>S/M/WBE</del>	NON- S/M/WBE		
			,					· ·	<u> </u>		

			RACE/ETHNICHY			IOIALI		TOTAL FIRM	PERCENT OF WORK		
COMMODITY	SBE	WBE	<del>M/WBE</del>	AABE	NABE	HABE	ABE	Total S/M/WBE	NON- S/M/WBE		
		<del>WDE</del>	IVI/ VV DE	AADE	INADE	HADE	ADE	3/ W/ WDL			
95352	6								13	19	100.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
Total	6								19	19	100.00%

## **GOAL SETTING**

#### **Project Summary Worksheet** Availability Adjustment/Weighting

This form has been modified subject to Emergency Ordinance 2025-014 approved on June 3, 2025, by the Board of County Commissioners

DATE: July 3, 2025 ORIGINATING DEPARTMENT: Risk Management

SOLICITATION NAME: Firefighter Cancer Insurance PROJECT No. 25-055/JS

TYPE OF SOLICITATION: CATEGORY: NON-CCNA-PROF. SVCS RFP

COMMODITY AVAILABILITY										WEIGHT
								<del>Total</del>	NON-	
COMMODITY	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE	<del>S/M/WBE</del>	SMWBE	
95352	0.31579								0.68421	1.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
TOTAL	0.31579								0.68421	
X 1	31.58%								68.42%	

YTD UTILIZATION:

ILIZATIO	IV.						
	SBE	MBE	WBE	AABE	NABE	HABE	ABE

## **GOAL SETTING**

### Project Summary Worksheet Availability Adjustment/Weighting

This form has been modified subject to Emergency Ordinance 2025-014 approved on June 3, 2025, by the Board of County Commissioners

ORIGINATING DEPARTMEN	T: Risk Management		DAT	E: July 3, 2025	
SOLICITATION NAME:	Firefighter Cancer Insurance		PROJECT No.	25-055/JS	
TYPE OF SOLICITATION:	RFP	CATEGORY:	NON-CCNA-PROF. SVCS		
AVAILABLE APIs:					
SBE Evaluation Prefer	rence for Prime Bidders				
DEPARTMENT RECOMMEN	NDED API:				
SBE Evaluation Prefer	rence for Prime Bidders				
Harry M George					
DEPARTMENT REPRESENTA	ative name				
Harry Georg	Digash signed by Harp George (PCDN, DC-roy, DC-pickgre, DU-Chierprise, DU-RSK, DU-Chier, CN-Herry George Ex- demylights; giv  George Time Sector of the document  Local Common Co				
DEPARTMENT REPRESENTA					
OEBO RECOMMENDED AP	1:				
SBE Evaluation Prefer	rence for Prime Bidders				
T				7/19/2025	
Terry Newton OEBO REVIEWER NAME				7/18/2025	
Try Neuto					
OEBO REVIEWER SIGNATU	DC .		/	7/18/2025	
OEBO KEVIEWER SIGNATO	KE				
		0.1.			
GOAL SETTING COMMITTE	EE DETERMINATION	Ordinance Reference:			
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				_	
				<del>-</del>	
			GSC DATE:		
GOAL SETTING COMMITTE	EE CHAIRPERSON NAME				
COAL SETTING COMMITTE	EE CHAIRDERSON SIGNATURE				